



Human Services and Health Partnership Implementation Committee (HSHPIC) Terms of Reference

Objectives

The objectives of HSHPIC are to:

- Promote and support collaboration and partnership between the Department of Health and Human Services (DHHS) and the community sector to make a positive difference to our shared clients
- Promote efficiency and effectiveness of service delivery to improve outcomes for Victorians
- Share and discuss common issues between DHHS and the community sector
- Test new ideas and discuss new policy approaches prior to finalisation, and provide feedback.

Partnership Principles

HSHPIC is guided by the following principles:

- Mutual respect for each member's autonomy and responsibilities, while recognising that partnership may require change, innovation and risk
- Collaboration and the fostering of opportunities to work together on issues of mutual benefit and/or concern
- A relationship that celebrates success, addresses challenges and acknowledges contributions to outcomes that are achieved
- Joint leadership of the Committee, including joint agenda setting

Membership

Membership comprises a mix of peak bodies representing the community sector, and DHHS senior officers:

- The department nominates its own representatives
- Victorian Council of Social Services (VCOSS) Peaks and State wide Forum nominates sector representatives
- Eligible parties are peak organisations whose majority membership is primarily funded service providers
- The Committee can co-opt members as required

Members are jointly accountable for the development and delivery of the annual work plan and reporting requirements. They will provide informed advice to the DHHS Board/Executive, as well as information to the sector. Current membership for 2016 is at Attachment 1.

Resources

Secretariat functions for the Committee are provided by VCOSS. Policy and strategy advice to the Committee is jointly provided by DHHS and VCOSS officers. Project coordination and some project management functions are provided by VCOSS (refer to Service Agreement for further detail).



Deliverables

Work Plan

HSHPIC directions are guided by an annual work plan. Work plan priorities are developed with input from HSHPIC members, the DHHS Board/Executive and the VCOSS Peaks and State wide Forum. HSHPIC has final authority for endorsement of the annual work plan.

Work plan activities include:

- Providing strategic policy development advice
- The department and community sector working together to ensure successful implementation of new and existing policies and strategies
- Develop a shared understanding of the key emerging issues, unintended policy consequences, and priorities of the department and the community sector
- Partnering Dialogues to address agreed strategic health and human services challenges and testing new ideas prior to implementation.

Reporting and Communications

The Committee reports annually against the work plan to the DHHS Board/Executive and to the VCOSS Peaks & State-wide Forum. The Committee will regularly communicate with the community sector and DHHS (except as specified).

Governance

Chairing

The Committee Chair is shared by the CEO of VCOSS and a DHHS Deputy Secretary.

Meeting frequency

The Committee meets bi-monthly, alternating the Chair between DHHS and VCOSS.

Human Services and Health Partnership Implementation Committee

To receive this publication in an accessible format email HSHPIC@dhhs.vic.gov.au

Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.

© State of Victoria, Department of Health and Human Services February 2017.

Available at <https://intranet.dhhs.vic.gov.au/human-services-and-health-partnership-implementation-committee-hshpic-o>